**6th Annual Student Poster Showcase**

**Thursday, May 12, 2016, 12:30pm – 3:30 pm**

**Student Info Sheet**

**Before Event Day**

* **Apply online at:** [**wlacpostershowcase.weebly.com**](http://wlacpostershowcase.weebly.com)**.**
* **PUBLICIZE** the event with your friends and family. Distribute the flyer. Explain how parking works and how they need to buy a daily parking pass from the machine on Event Day, or have them carpool with you.
* **ATTEND** a Poster Prep session held by West faculty the week prior to the event to help you prepare your poster on the spot! Info on these sessions will be posted on the website.
* **SUBMIT your poster by 1:00pm, Saturday, May 7th in HLRC 4th Floor, Rooms C and D. (Library Hours: Mon-Thursday, 7:30 am – 8 pm; Fri, 9:00 am – 1:00 pm; Sat, 11:00 am­ – 1:00 pm http://www.wlac.edu/Library/index.aspx)**

**On Event Day, THURSDAY MAY 12, 2016**

* **COME** to the event. Don't skip class.  If you have a regular class during a portion of the event, ask your instructor for permission to attend.  If he/she declines, just come to the event before or after your class. The event purposely spans two class periods so that most students can attend at least part of it.
* **CHECK-IN** at the Kiosk.
* **STAND** by your poster to hold it up if it’s windy, and to explain it/show it to those attending our event.
* **ENJOY** yourself! Look at other posters and appreciate all the hard work you and your fellow students have done.
* **WIN** - Prizes will be distributed at 3:00pm in the MSA/MSB Quad by Interim President Robert Sprague 3:00pm
* **HELP** clean up if you are still around at 3:30pm.

**After Event Day**

* **PICK-UP**your certificate of participation from your instructor, or from Co-Directors Mary Hardy or Arnita Porter, if you participated on your own.
* **COMPETE** again next year.  Ask your teachers early next spring if they plan to be involved.
* **PARTICIPATE** as an individual next year by signing up online, if none of your classes are participating.
* **VOLUNTEER** as a staff assistant for next year’s event.

**THANK YOU FOR PARTICIPATING IN THE 6th ANNUAL STUDENT POSTER SHOWCASE!**